

CITY COUNCIL AGENDA

15728 Main Street, Mill Creek, WA 98012 (425) 745-1891



Pam Pruitt, Mayor • Brian Holtzclaw, Mayor Pro Tem
Mark Bond • Mike Todd • Vince Cavaleri • Jared Mead • John Steckler

Regular meetings of the Mill Creek City Council shall be held on the first, second and fourth Tuesdays of each month commencing at 6:00 p.m. in the Mill Creek Council Chambers located at 15728 Main Street, Mill Creek, Washington. Your participation and interest in these meetings are encouraged and very much appreciated. We are trying to make our public meetings accessible to all members of the public. If you require special accommodations, please call the office of the Acting City Clerk at (425) 921-5725 three days prior to the meeting.

The City Council may consider and act on any matter called to its attention at such meetings, whether or not specified on the agenda for said meeting. Participation by members of the audience will be allowed as set forth on the meeting agenda or as determined by the Mayor or the City Council.

To comment on subjects listed on or not on the agenda, ask to be recognized during the Audience Communication portion of the agenda. Please stand at the podium and state your name and address for the official record. Please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Mayor or City Council.

Study sessions of the Mill Creek City Council may be held as part of any regular or special meeting. Study sessions are informal, and are typically used by the City Council to receive reports and presentations, review and evaluate complex matters, and/or engage in preliminary analysis of City issues or City Council business.

Next Ordinance No. 2018-829
Next Resolution No. 2018-573

May 22, 2018
City Council Meeting
6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AUDIENCE COMMUNICATION

- A. Public comment on items on or not on the agenda

NEW BUSINESS

- B. Sweetwater Ranch Design Contract Amendment
(Gina Hortillosa, Director of Public Works & Development Services)

CONSENT AGENDA

- C. Approval of Checks #58583 through #58648 and ACH Wire Transfers in the Amount of \$162,462.36
(Audit Committee: Councilmember Todd and Councilmember Mead)

- D. Payroll and Benefit ACH Payments in the Amount of \$206,488.95
(Audit Committee: Councilmember Todd and Councilmember Mead)

REPORTS

- E. Mayor/Council
- F. City Manager
- Council Planning Schedule

AUDIENCE COMMUNICATION

- G. Public comment on items on or not on the agenda

RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council)

- H. To discuss potential litigation pursuant to RCW 42.30.110 (1)(i)

No action will be taken.

ADJOURNMENT



Agenda Item # B
Meeting Date: **May 22, 2018**

CITY COUNCIL AGENDA SUMMARY

City of Mill Creek, Washington

**AGENDA ITEM: SWEETWATER RANCH STORMWATER PROJECT
ADDENDUM NO. 1 TO CONTRACT 2017-1381
(ON-CALL ENGINEERING SERVICES)**

PROPOSED MOTION:

The Council is asked to authorize the Mayor to execute Addendum No. 1 to Contract 2017-1381 for engineering services with The Blueline Group, LLC in an amount not to exceed \$20,000.

KEY FACTS AND INFORMATION SUMMARY:

The City of Mill Creek executed Contract 2017-1381, an on-call engineering services contract, with The Blueline Group on May 26th, 2017. Under this contract, the City orders consulting services for each individual project issuing an order of work (“Work Order”) to the consultant. Work Order 1 was executed on February 13, 2018 for The BlueLine Group to provide a schematic design, contractor selection assistance and full-time inspection in the amount of \$40,000 for the Sweetwater Ranch Stormwater Project.

Construction started on April 9th and was estimated to be completed in twenty working days for the originally planned pipe rehabilitation method (slip lining method). However, as discussed at the May 1st Council Meeting, the slip lining method was determined to be not feasible. To best manage project risk, trenchless technology (open face auger boring) was determined to be the best method available to replace the existing 36 inch diameter CMP (corrugated metal pipe).

A summary of the tasks included in Addendum 1 include:

- Cedar Tree Risk Assessment (Certified Arborist)
One of the residents (1334) was concerned about their home in proximity to an existing mature cedar tree (at 1328) being compromised by loss of soil and roots (location where a nine foot deep pit hole was dug). The City directed The Blueline Group to assess the impacts of the excavation on the health and stability of the tree and to determine whether the excavation would compromise the tree. The Blueline Group hired Greenforest Incorporated (certified arborist) to conduct a Level 2 risk assessment. After completing the assessment, the certified arborist concluded that the proposed excavation will not have a negative impact on the health nor the stability of the cedar tree (Attachment 1).
- Survey of Utility Easement and New Pipe Alignment
The Blueline Group’s original scope of work included the use of LIDAR (Light Detection and Ranging) to produce a schematic design. LIDAR consists of a remote method that uses light (from a laser) to measure distances. Its level of accuracy was adequate for the original slip lining method. However, a higher level of accuracy was needed for the boring alignment and utility easement limits. The survey was conducted by Axis Surveying and Mapping.

- **Additional Design, Construction Management and Inspections Services**
 During the first ten contract working days, the contractor mobilized to the project site, conducted CCTV (closed circuit television) and repaired the CMP at the four locations where sink holes had developed. The contract was suspended from April 23rd to May 7th so that The BlueLine Group could revise the schematic design, Shoreline Construction could secure specialty services (boring) and the City could update and communicate in person with the directly impacted neighbors and via a newsletter to the greater Sweetwater Ranch neighborhood. Construction restarted on May 7th and the project is estimated to be substantially complete in twenty five working days (June 8th). The change in construction methodology has required additional design, construction management and inspection services from The BlueLine Group.

Table 1. The BlueLine Group (Professional Services during construction)

Item	Amount	Purpose
Original Contract	\$49,999	Original on-call
Addendum 1	\$20,000	Additional scope
Total	\$69,999	

Table 2. Sweetwater Ranch Stormwater Project (Construction Cost Estimate)

Item	Approximate Amount
Shoreline Construction Estimate	\$634,500
Contingency (15%)	\$95,175
Construction Management and Inspection	\$70,000
Total	\$799,675

CITY MANAGER RECOMMENDATION:

In order to complete the construction of the Sweetwater Ranch Project, the City Manager recommends the City Council authorize the Mayor to execute Addendum 1 to Contract 2017-1381 for engineering services with The BlueLine Group in an amount not to exceed \$20,000.

ATTACHMENTS:

- Attachment 1: Greenforest Incorporated Consulting Arborist Risk Assessment

Respectfully Submitted:

Rebecca C. Polizzotto
City Manager



Greenforest Incorporated



Consulting Arborist

TO: Robert Dahn, Engineer
The Blueline Group
25 Central Way
Kirkland WA 98033

REFERENCE: Cedar Tree Risk Assessment

SITE ADDRESS: 1328 144th St. SE, Mill Creek WA

DATE: May 10, 2018

PREPARED BY: Favero Greenforest, ISA Certified Arborist # PN -0143A
ISA Tree Risk Assessment Qualified
ASCA Registered Consulting Arborist® #379

You contacted me and contracted my services as a consulting arborist. Required utility repair will include soil excavation in the backyards of houses 1328 and 1334. One of the residents (1334) is concerned about their home in proximity to an existing cedar tree (at 1328) being compromised by loss of soil and roots. My assignment is to assess the impacts of the excavation on the health and stability of the tree, and determine whether the excavation will compromise the tree.

I visited the site today and met with onsite inspector Mr. Sam Chapman. He informed me (by marking upon the ground) that the excavation will occur no closer than 13 feet from the north side of the tree's trunk, and then into the neighboring parcel to the east at a 90 degree angle.



4547 South Lucile Street, Seattle, WA 98118

Tel. 206-723-0656

Robert Dahn, The Blueline Group
RE: Sweetwater Cedar Tree Risk Assessment, 1328 144th St. SE, Mill Creek WA
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I performed a Level 2, or basic, risk assessment. This is the standard assessment that is performed by arborists in response to a client's request for tree risk assessment and follows Best Management Practices.¹

OBSERVATIONS

The subject tree is a Deodar cedar (*Cedrus deodara*). It is healthy and I observed no visible structural defects. Other tree attributes are summarized on the attached ISA form.

Site factors that I considered include partial wind load protection from standing trees to the south, a gentle slope in grade starting at the tree's rootcrown southward, and the expected excavation on the north side of the tree.

I also considered the 13-foot limit of disturbance exceeds the minimum recommended protected area for soil and roots during construction for a tree this size.²

Targets include to residences at 1328 and 1334, each within striking distance of the tree.

Occupancy rate is constant.

The time period for this assessment is 5 years.

CONCLUSIONS

- The part most likely to fail within the next 5 years is scaffold branch failure.
- The likelihood of this failure is *improbable*. (This includes impacts from the necessary excavation of the current utility repair.)
- The Likelihood of impacting the target is *medium*.
- The Likelihood of both failure and impacting a target is *unlikely*.
- Potential consequences are *negligible*.
- The risk rating for this tree is *low*.
- The proposed excavation will have no negative impact on the health or the stability of the cedar tree.

¹ Companion publication to the ANSI A300 Part 9: Tree Shrub and Other woody Plant Management – Standard Practices, Tree Risk Assessment. 2011. ISA.

² Companion publication to the ANSI A300 Series, Part 5: Managing Trees During Construction. 2008. ISA.



Robert Dahn, The Blueline Group
RE: Sweetwater Cedar Tree Risk Assessment, 1328 144th St. SE, Mill Creek WA
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TREE RISK CATEGORIZATIONS

The following provides criteria and categories for the columns in the attached ISA form, and for the terms used in the above text.

Likelihood of Failure

Improbable- The tree or branch is not likely to fail during normal weather conditions and may not fail in many severe weather conditions within the specified time period.

Possible- Failure could occur, but it is unlikely during normal weather conditions within the specified time period.

Probable- Failure may be expected under normal weather conditions within the specified time period.

Imminent- Failure has started or is most likely to occur in the near future, even if there is no significant wind or increased loads.

Likelihood of Impacting a Target

Very low- the chance of the failed tree or branch impacting the specified target is remote. This is the case in a rarely used site fully exposed to the assessed tree, or an occasionally used site that is partially protected by trees or structures.

Low- it is not likely that the failed tree or branch will impact the target. This is the case in an occasionally used area that is fully exposed to the assessed tree; a frequently used area that is partially exposed to the assessed tree; or a constant target that is well protected from the assessed tree.

Medium- The failed tree or branch may or may not impact the target, with nearly equal likelihood. This is the case in a frequently used area that is fully exposed on one side to the assessed tree, or a constantly occupied area that is partially protected from the assessed tree.

High- The failed tree or branch will most likely impact the target. This is the case when a fixed target is fully exposed to the assessed tree or near a high-use road or walkway with an adjacent street tree.

Categorizing the Consequences of Failure

Based on the most likely failure scenario (Likelihood of Tree or Branch Failure AND Likelihood of Impacting a Target), the consequence of that likelihood is determined as described below.

Negligible consequences are those that involve low-value property damage or disruption that can be replaced or repaired, and do not involve personal injury.

Minor consequences are those that involve low-to-moderate property damage, small disruptions to traffic or a communications utility, or very minor injury.

Significant consequences are those that involve property damage of moderate-to-high value, considerable disruption, or personal injury.

Severe consequences are those that could involve serious personal injury or death, damage to high-value property, or disruption of important activities.



Robert Dahn, The Blueline Group
RE: Sweetwater Cedar Tree Risk Assessment, 1328 144th St. SE, Mill Creek WA
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Once the consequence of the failure is determined, this table is used to derive the risk rating for each tree.

Tree Risk Rating

Extreme- The extreme-risk category applies in situations in which failure is *imminent* and there is a high likelihood of impacting the target, and the consequences of the failure are “severe”. The tree risk assessor should recommend mitigation measures be taken as soon as possible. In some cases this may mean immediate restriction of access to the target zone area to avoid injury to people.

High- High-risk situations are those for which consequences are “significant” and the likelihood is “very likely” or “likely,” or consequences are “severe” and likelihood is “likely.” This combination of likelihood and consequences indicates that the tree risk assessor should recommend mitigation measures be taken. The decision for mitigation and timing of treatment depends upon the risk tolerance of the tree owner or manager.

Moderate- Moderate-risk situations are those for which consequences are “minor” and likelihood is “very likely” or “likely”; or likelihood is “somewhat likely” and consequences are “significant” or “severe”. The tree risk assessor may recommend mitigation and/or retaining and monitoring. The decision for mitigation and timing of treatment depends upon the risk tolerance of the tree owner or manager.

Low- The low-risk category applies when consequences are “negligible” and likelihood is “unlikely”; or consequences are “minor” and likelihood is “somewhat likely.” Some trees with this level of risk may benefit from mitigation or maintenance measures, but immediate action is not usually required.

Risk Mitigation

- Extreme-risk trees should be mitigated as soon as possible. Immediate action may be required to restrict access to the target zone.
- High-risk trees should be mitigated as soon as it is practical.
- Moderate-risk trees may be mitigated and/or retained and monitored. Mitigation may be conducted when budget, work schedule, or pruning cycle allows, preferably before seasonal storms develop.
- Low-risk trees should be retained and monitored (if appropriate) and/or mitigated, if deemed necessary, when the budget, work schedule, or pruning cycle allows.

The following terms are used in this risk assessment:

Risk is the combination of the likelihood of an event and the severity of the potential consequences.

Likelihood is the chance of an event occurring.

Targets (risks targets) are people, property, or activities that could be injured, damaged, or disrupted by a tree.



Robert Dahn, The Blueline Group

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Failure (tree failure) is the breakage of stems, branches, roots or loss of mechanical support in the root system.

Likelihood is the chance of an event occurring. In the context of tree failure, likelihood refers to: 1) the chance of a tree failure occurring, 2) the chance of impacting a specific target, and 3) the combination of the likelihood of a tree failing and the likelihood of impacting a specific target.

Consequences are the effects or outcome of an event. In tree risk assessment, consequences include personal injury, property damage, or disruption of activities due to the event.

CONCLUSION

How people perceive risk and their need for personal safety is inherently subjective; therefore, risk tolerance and action thresholds vary among tree owners/managers. What is within the tolerance of one person may be unacceptable to another. It is impossible to maintain trees completely free of risk, some level of risk must be accepted to experience the benefits that trees provide.

Acceptable risk is the degree of risk that is within the owner/manager's or controlling authority's tolerance, or that which is below a defined threshold.

Safety may not be the only basis used by the risk manager to establish acceptable levels of risk with this tree; budget and aesthetics may also come into the decision-making process.

I have no recommendations for this tree at this time. Residual Risk is present with every tree, including this one.

I recommend reassessment in 5 years.

Greenforest



Registered Consulting Arborist

Robert Dahn, The Blueline Group
RE: Sweetwater Cedar Tree Risk Assessment, 1328 144th St. SE, Mill Creek WA
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Assumptions & Limiting Conditions

- 1) A field examination of the site was made 5/9/2018. My observations and conclusions are as of that date.
- 2) Unless stated other wise: 1) information contained in this report covers only those trees that were examined and reflects the condition of those trees at the time of inspection; and 2) the inspection is limited to visual examination of the subject trees without dissection, excavation, probing, or coring. There is no warranty or guarantee, expressed or implied that problems or deficiencies of the subject tree may not arise in the future.
- 3) The consultant/appraiser shall not be required to give testimony or to attend court by reason of this report unless subsequent contractual arrangements are made.
- 4) Loss or alteration of any part of this report invalidates the entire report.
- 5) Unless required by law otherwise, possession of this report or a copy thereof does not imply right of publication or use for any purpose by any other than the person to whom it is addressed, without the prior expressed written or verbal consent of the consultant/appraiser.
- 6) All trees possess the risk of failure. Trees can fail at any time, with or without obvious defects, and with or without applied stress. Any treatments performed to abate current defects do not eliminate said defects, nor does it provide any guarantee against failure. Sometimes trees fail because they are trees.
- 7) The consultant does not assume any liability for the subject tree and does not represent the transfer of such for any risks associated with the tree from the landowner to the consultant.
Risk management is solely the responsibility of the landowner.

Greenforest



Registered Consulting Arborist

Robert Dahn, The Blueline Group
RE: Sweetwater Cedar Tree Risk Assessment, 1328 144th St. SE, Mill Creek WA
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Certification of Performance

I, Favero Greenforest, certify that:

- I have personally inspected the trees and the property referred to in this report and have stated my findings accurately.
- I have no current or prospective interest in the vegetation or the property that is the subject of this report and have no personal interest or bias with respect to the parties involved.
- The analysis, opinion, and conclusions stated herein are my own and are based on current scientific procedures and facts.
- My analysis, opinion, and conclusions were developed and this report has been prepared according to commonly accepted arboricultural practices.
- No one provided significant professional assistance to me, except as indicated within the report.
- My compensation is not contingent upon the reporting of a predetermined conclusion that favors the cause of the client of any other party nor upon the results of the assessment, the attainment of stipulated results, or the occurrence of any subsequent events.

I further certify that I am a member in good standing of International Society of Arboriculture (ISA), and the ISA PNW Chapter, I am an ISA Certified Arborist (#PN-0143A) and am Tree Risk Assessment Qualified, and am a Registered Consulting Arborist® (#379) with American Society of Consulting Arborists. I have worked as an independent consulting arborist since 1989.

Signed:


GREENFOREST, Inc.

By Favero Greenforest, M. S.

Date: May 10, 2018

Greenforest



Registered Consulting Arborist

ISA Basic Tree Risk Assessment Form

Client _____ Date _____ Time _____
 Address/Tree location _____ Tree no. _____ Sheet _____ of _____
 Tree species _____ dbh _____ Height _____ Crown spread dia. _____
 Assessor(s) _____ Time frame _____ Tools used _____

Target Assessment

Target number	Target description	Target zone			Occupancy rate 1 – rare 2 – occasional 3 – frequent 4 – constant	Practical to move target?	Restriction practical?
		Target within drip line	Target within 1 x Ht.	Target within 1.5 x Ht.			
1							
2							
3							
4							

Site Factors

History of failures _____ **Topography** Flat Slope _____ % **Aspect** _____
Site changes None Grade change Site clearing Changed soil hydrology Root cuts Describe _____
Soil conditions Limited volume Saturated Shallow Compacted Pavement over roots _____ % Describe _____
Prevailing wind direction _____ **Common weather** Strong winds Ice Snow Heavy rain Describe _____

Tree Health and Species Profile

Vigor Low Normal High **Foliage** None (seasonal) None (dead) Normal _____ % Chlorotic _____ % Necrotic _____ %
Pests _____ **Abiotic** _____
Species failure profile Branches Trunk Roots Describe _____

Load Factors

Wind exposure Protected Partial Full Wind funneling _____ **Relative crown size** Small Medium Large
Crown density Sparse Normal Dense **Interior branches** Few Normal Dense **Vines/Mistletoe/Moss** _____
Recent or planned change in load factors _____

Tree Defects and Conditions Affecting the Likelihood of Failure

— Crown and Branches —

Unbalanced crown LCR _____ % Cracks _____ Lightning damage
 Dead twigs/branches _____ % overall Max. dia. _____ Codominant _____ Included bark
 Broken/Hangers Number _____ Max. dia. _____ Weak attachments _____ Cavity/Nest hole _____ % circ.
 Over-extended branches Previous branch failures _____ Similar branches present
Pruning history Dead/Missing bark Cankers/Galls/Burls Sapwood damage/decay
 Crown cleaned Thinned Raised Conks Heartwood decay _____
 Reduced Topped Lion-tailed Response growth _____
 Flush cuts Other _____
 Main concern(s) _____

Load on defect N/A Minor Moderate Significant _____
Likelihood of failure Improbable Possible Probable Imminent _____

— Trunk —

Dead/Missing bark Abnormal bark texture/color
 Codominant stems Included bark Cracks
 Sapwood damage/decay Cankers/Galls/Burls Sap ooze
 Lightning damage Heartwood decay Conks/Mushrooms
 Cavity/Nest hole _____ % circ. Depth _____ Poor taper
 Lean _____ ° Corrected? _____
 Response growth _____
 Main concern(s) _____

Load on defect N/A Minor Moderate Significant
Likelihood of failure Improbable Possible Probable Imminent

— Roots and Root Collar —

Collar buried/Not visible Depth _____ Stem girdling
 Dead Decay Conks/Mushrooms
 Ooze Cavity _____ % circ.
 Cracks Cut/Damaged roots Distance from trunk _____
 Root plate lifting Soil weakness
 Response growth _____
 Main concern(s) _____

Load on defect N/A Minor Moderate Significant
Likelihood of failure Improbable Possible Probable Imminent

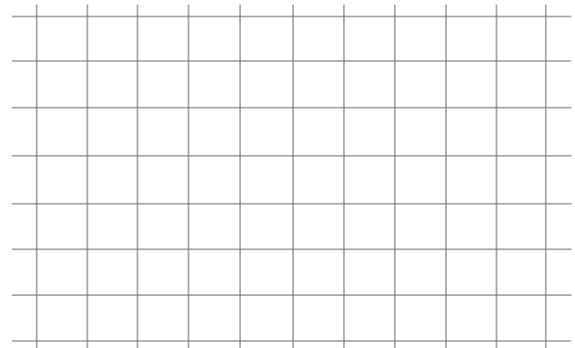
Risk Categorization																					
Condition number	Tree part	Conditions of concern	Part size	Fall distance	Target number	Target protection	Likelihood								Consequences				Risk rating of part (from Matrix 2)		
							Failure				Impact				Failure & Impact (from Matrix 1)						
							Improbable	Possible	Probable	Imminent	Very low	Low	Medium	High	Unlikely	Somewhat	Likely	Very likely		Negligible	Minor
1																					
2																					
3																					
4																					

Matrix 1. Likelihood matrix.

Likelihood of Failure	Likelihood of Impacting Target			
	Very low	Low	Medium	High
Imminent	Unlikely	Somewhat likely	Likely	Very likely
Probable	Unlikely	Unlikely	Somewhat likely	Likely
Possible	Unlikely	Unlikely	Unlikely	Somewhat likely
Improbable	Unlikely	Unlikely	Unlikely	Unlikely

Matrix 2. Risk rating matrix.

Likelihood of Failure & Impact	Consequences of Failure			
	Negligible	Minor	Significant	Severe
Very likely	Low	Moderate	High	Extreme
Likely	Low	Moderate	High	High
Somewhat likely	Low	Low	Moderate	Moderate
Unlikely	Low	Low	Low	Low



Notes, explanations, descriptions _____



Mitigation options _____

Residual risk _____
 Residual risk _____
 Residual risk _____
 Residual risk _____

Overall tree risk rating Low Moderate High Extreme

Work priority 1 2 3 4

Overall residual risk Low Moderate High Extreme

Recommended inspection interval _____

Data Final Preliminary Advanced assessment needed No Yes-Type/Reason _____

Inspection limitations None Visibility Access Vines Root collar buried Describe _____

This datasheet was produced by the International Society of Arboriculture (ISA) and is intended for use by Tree Risk Assessment Qualified (TRAQ) arborists – 2013



Date: May 22, 2018

A/P Check Batches		
Dated	Check Numbers	Amount
04/15/2018	58583-58648	\$162,462.36
Total		\$162,462.36

Voided Checks	
Numbers	Explanation

CLAIMS APPROVAL

We, the undersigned Finance/Audit Committee of the City of Mill Creek, recommend approval of check numbers 58583 through 58648, in the amount of \$162,462.36.

We recommend approval of the above stated amount with the following exceptions:

Councilmember

Councilmember

Finance Director

City Manager

F:\DATA\EXECUTIVE\WP\FORMS\FIN\Voucher Approval 1.doc

Accounts Payable

Checks by Date - Detail by Check Date

User: Jodieg
 Printed: 5/18/2018 9:47 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
58583	911SUPPL IN-12275 IN-12347	911 Supply Inc Vest & Trauma Plate-S Conner 1 Pr Pants, Dress Hat, Duty Belt, Nameplate-N L	05/15/2018		963.79 290.86
Total for Check Number 58583:				0.00	1,254.65
58584	ADPLLC 513383086	ADP, LLC ADP Payroll Services 04/15	05/15/2018		409.45
Total for Check Number 58584:				0.00	409.45
58585	AFSCME April	WSCCCE, AFSCME, AFL-CIO Union Dues-AFSCME-April	05/15/2018		1,294.01
Total for Check Number 58585:				0.00	1,294.01
58586	ALEXPRCO 55241	Alexander Printing Company Inc Business Cards-J Kirk	05/15/2018		82.80
Total for Check Number 58586:				0.00	82.80
58587	APPLCONC 326525	Applied Concepts, Inc. Motorecycle Holster for Stalker XS Lidar Unit	05/15/2018		248.18
Total for Check Number 58587:				0.00	248.18
58588	BANKCR25 1 10 11 12 13 2 3 4 5 6 7 8 8a 9	Business Card MCBA Board Lunch 04/03-J Kirk 24" Wreath-Memorial Day Ceremony Coffee Mtg W/ K Giboney-MCBA 04/27-J Kirk Refreshments-Neighborhood Focus Group Quart 10 Shovels-Ground Breaking 35th Ave Recon 2 Hour Reservation for Balloon Artist-Eggstrava Phone Case-G Brink Lunch W/ F Fillbrook-MC View 04/12-J Kirk & Refreshments-Construction Open House 04/12 Posters-To Be Sold at Farmers' Market Ribbon for Balloons @ Special Events 1,000 MC Stickers-To Be Sold @ Farmers' Mark Use Tax, 1,000 MC Stickers-To Be Sold @ Farm Drone Rental-Filming Memorial Day Ceremony	05/15/2018		11.03 192.68 5.39 32.27 77.06 250.00 15.44 29.01 48.56 126.56 9.81 591.74 -55.74 1,000.00
Total for Check Number 58588:				0.00	2,333.81
58589	BENEAD 1804515	Benefit Administration Co, LLC Section 125 Flexible Benefits Plan-Apr	05/15/2018		113.10
Total for Check Number 58589:				0.00	113.10
58590	BRIDPETS 00062	Bridges Pets Victor Super Premium Dog Food-Bagira	05/15/2018		78.53

AGENDA ITEM #C.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 58590:	0.00	78.53
58591	BRUTENET 1825	Brute Networks Dell 32GB Memory Modules for Virtual Server	05/15/2018		2,531.36
			Total for Check Number 58591:	0.00	2,531.36
58592	CANNONR 6788	Rosario Cannon Circle Time with Friends (Spring 1) 04/09-05/07	05/15/2018		217.00
			Total for Check Number 58592:	0.00	217.00
58593	CENTRAL 260696	Central Welding Supply Helium Tank Refill-City Events	05/15/2018		235.88
			Total for Check Number 58593:	0.00	235.88
58594	CIEDMOND RGG-180034	City of Edmonds Domestic Violence Coordinator-May	05/15/2018		1,116.85
			Total for Check Number 58594:	0.00	1,116.85
58595	CINTAS 460345715 460345715a	Cintas Corporation Loc. #460 Floor Mat Service 03/30 Floor Mat Service 03/30	05/15/2018		84.97 49.55
			Total for Check Number 58595:	0.00	134.52
58596	CITYWIDE 34615 34622	City Wide Fence Company Inc North Creek Trail Fence Repair SHR & 35th Pond Fence Repair	05/15/2018		685.58 660.19
			Total for Check Number 58596:	0.00	1,345.77
58597	COMCAST 021 0724345	Comcast Internet for ITS 05/14-06/13	05/15/2018		106.40
			Total for Check Number 58597:	0.00	106.40
58598	COPIETC AR28891 AR30763	Copiers Etcetera, Inc. 2 Printers-PD Repairs & Maint-Copy Machines	05/15/2018		220.80 1,395.56
			Total for Check Number 58598:	0.00	1,616.36
58599	DCTED PWTF-265829 PWTF-265829a	Department of Commerce Penny Creek Culvert Replacement-Principal Penny Creek Culvert Replacement-Interest	05/15/2018		48,500.00 2,182.50
			Total for Check Number 58599:	0.00	50,682.50
58600	ELLITIRE 064462001663 064462001921	PepBoys-Remittance Dept Wiper Blades Installed-Car #41 Replace Oil Dipstick Tube, Engine Diagnostic, C	05/15/2018		37.49 491.63
			Total for Check Number 58600:	0.00	529.12
58601	FELDMAJ April 2018	Feldman & Lee, P.S. Public Defender Contract Flat Fee-April	05/15/2018		9,000.00
			Total for Check Number 58601:	0.00	9,000.00

AGENDA ITEM #C.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
58602	FONGJ 6802	Jeffrey Fong Photography: Digital Basic (Spring) 04/12-05/10	05/15/2018		280.00
			Total for Check Number 58602:	0.00	280.00
58603	HOUSAUTH 2019-1	Housing Authority of Snohomish County Annual Assessment-Alliance for Housing Afford	05/15/2018		2,004.00
			Total for Check Number 58603:	0.00	2,004.00
58604	INTEGRA 15309368	Allstream T-1 Monthly Chgs-May	05/15/2018		676.67
			Total for Check Number 58604:	0.00	676.67
58605	INTSTBAT 1905701045074	Interstate All Battery Center 9V ALK Procell Batteries-Median Irrigation Tim	05/15/2018		24.60
			Total for Check Number 58605:	0.00	24.60
58606	JOHNCLNR 2626	John's Cleaning Services Inc Uniform Dry Cleaning & Repairs-April	05/15/2018		34.96
			Total for Check Number 58606:	0.00	34.96
58607	KNOWBE4 INV33945	KnowBe4 Inc Annual Renewal-Security Awareness Training	05/15/2018		1,476.00
			Total for Check Number 58607:	0.00	1,476.00
58608	KPFFCON 184323	KPFF Consulting Engineers Bridge Load Rating 01/01-01/26	05/15/2018		4,376.49
			Total for Check Number 58608:	0.00	4,376.49
58609	LINSUNIG 11665	Linsun Industrial Group 5 Gal-Weapons Cleaning Solution	05/15/2018		396.00
			Total for Check Number 58609:	0.00	396.00
58610	MILLERCH Reimb	Charlie Miller Mileage Reimb NPELRA 04/15-04/19-C Miller	05/15/2018		28.77
			Total for Check Number 58610:	0.00	28.77
58611	NELSONM 6782 6783	Melissa Nelson Music for Preschool April (9:30am) 04/13-05/11 Music for Preschool April (10:30am) 04/13-05/1	05/15/2018		682.50 682.50
			Total for Check Number 58611:	0.00	1,365.00
58612	OMWATT 811314	Ogden Murphy Wallace Attorneys Prof Legal Services-PW-March	05/15/2018		328.50
			Total for Check Number 58612:	0.00	328.50
58613	PACAIR 11677	Pacific Air Control, Inc. Finance Director Office HVAC-CHS	05/15/2018		442.15
			Total for Check Number 58613:	0.00	442.15
58614	PAKOR 8029436	Pakor Inc 2 Cs Media-Passport Flim	05/15/2018		626.55

AGENDA ITEM #C.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 58614:	0.00	626.55
58615	PERTEET 20160281.010-4	Pertect Inc Prof Serv-Phase 2 NPDES 04/02-04/29	05/15/2018		2,292.32
			Total for Check Number 58615:	0.00	2,292.32
58616	PHILPUB 195	Philips Publishing Passport Ad-Snohomish Quarterly Magazine	05/15/2018		160.00
			Total for Check Number 58616:	0.00	160.00
58617	PILCHVT 74827	Pilchuck Vet Hospital Bagira-Medical 04/01	05/15/2018		646.38
			Total for Check Number 58617:	0.00	646.38
58618	PRYTHSP 590088 590088a	Protect Youth Sports Background Check-G Brink Background Checks-R Houser & S Kushibuchi	05/15/2018		8.95 17.90
			Total for Check Number 58618:	0.00	26.85
58619	RAMERJ 2018-03	Jon Ramer Consulting Services-Memorial Day Parade	05/15/2018		2,000.00
			Total for Check Number 58619:	0.00	2,000.00
58620	RDAYARTS 6792	Rainy Day Art Studio LLC Explore Art! (Spring 1) 04/18-05/09 #6792	05/15/2018		245.00
			Total for Check Number 58620:	0.00	245.00
58621	SANDACLN Apr 2018	Sanda Cleaners Uniform Dry Cleaning-Apr-G Elwin & S Eastm	05/15/2018		138.99
			Total for Check Number 58621:	0.00	138.99
58622	SDISTR1 8Z0333034 8Z0333034a 8Z0333034b 8Z0333034c 8Z0333034d 8Z0333034e 8Z0333034f 8Z0333034g	South District Court Traffic Infraction 8Z0333034 Paula Orozco-SDC Traffic Infraction 8Z0333034 Paula Orozco-SDC Traffic Infraction 8Z0333034 Paula Orozco-SDC Traffic Infraction 8Z0333034 Paula Orozco-SDC Traffic Infraction 8Z0333034 Paula Orozco-SDC Traffic Infraction 8Z0333034 Paula Orozco-SDC Traffic Infraction 8Z0333034 Paula Orozco-SDC Traffic Infraction 8Z0333034 Paula Orozco-SDC	05/15/2018		47.15 0.85 31.09 16.91 23.00 5.00 10.00 2.00
			Total for Check Number 58622:	0.00	136.00
58623	SEAVET 922842	Seattle Veterinary Specialists Dental Procedure-Root Canal-Bagira	05/15/2018		1,946.14
			Total for Check Number 58623:	0.00	1,946.14
58624	SHI B08120039	SHI International Corp Replenish Evidence Supplies	05/15/2018		102.00
			Total for Check Number 58624:	0.00	102.00
58625	SILVERL 14112-27585	Silverlake Water District 132nd & SR 527 Irrig 04/01-04/30	05/15/2018		7.60

AGENDA ITEM #C.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	14737-19068	Silver Crest Park 04/01-04/30			7.60
	17679-27345	15429 1/2 Bothell Everett Hwy 04/01-04/30			7.60
	17684-27596	15429 Bothell Way-Irrig 04/01-04/30			7.60
	24079-27593	Hillside Irrig 04/01-04/30			9.50
	32140-27632	13903 N Creek Dr-Irrig 04/01-04/30			11.40
	32141-27633	13903 N Creek Dr 04/01-04/30			73.45
	35995-27914	SR 527-Irrig 04/01-04/30			7.60
	35996-27914	14600 SR 527-Irrig 04/01-04/30			7.60
	35997-27914	13800 N SR 527-Irrig 04/01-04/30			7.60
	35998-27914	1600 SR 527-Irrig 04/01-04/30			7.60
	35999-27914	15200 SR 527-Irrig 04/01-04/30			7.60
	36000-27914	15100 N SR 527-Irrig 04/01-04/30			7.60
	36016-27914	SR 527 & Trillium Blvd-Irrig 04/01-04/30			7.60
	36025-27914	14600 SR 527-Irrig 04/01-04/30			9.50
	36026-27914	SR 527 & Dumas Rd-Irrig 04/01-04/30			7.60
	36365-27593	Dumas Rd Irrigation 04/01-04/30			22.30
	37034-30017	14721 12th Ave SE-Irrig 04/01-04/30			7.60
	37680-27914	33rd Dr & Northpointe Circle-Irrig 04/01-04/30			7.60
	40191-27914	13315 45th Ave SE-Restroom 04/01-04/30			63.50
			Total for Check Number 58625:	0.00	296.05
58626	SIXROBLE 14-367341	Six Robblees' Inc. Replacement Trailer Hitch Ball-PW #2	05/15/2018		32.17
			Total for Check Number 58626:	0.00	32.17
58627	SMARSH INV00369865 INV00369865a	Smarsh Inc Text Archiving Platform-Verizon Monthly 04/01- Use Tax, Text Archiving Platform-Verizon Montl	05/15/2018		240.60 -7.80
			Total for Check Number 58627:	0.00	232.80
58628	SNOCODEM 1000467859	Sno Co Department of Emergency Manage 2018 Emergency Services-2nd Qtr	05/15/2018		6,089.30
			Total for Check Number 58628:	0.00	6,089.30
58629	SNOCOF 1000467640	Snohomish County Finance Interest 800MHZ-1st Half 2018	05/15/2018		1,536.74
			Total for Check Number 58629:	0.00	1,536.74
58630	SNOCOM 376	Snohomish County 911 Dispatch Services-May	05/15/2018		30,014.58
			Total for Check Number 58630:	0.00	30,014.58
58631	SNOCOPW 1000467609 1000467609a 1000467609b 1000467609c	Snohomish County Public Works RR7552-Dumas Rd & Park Rd-Mar RR7554-164th SE, 9th SE, MC Blvd-Mar RR7573-35th Ave SE & 148th SE-Mar RR7864-Dumas @ No Crk Dr-Mar	05/15/2018		174.37 161.86 166.84 94.09
			Total for Check Number 58631:	0.00	597.16
58632	SNOCPU 2007-4359-9 2013-5396-8 2013-6774-5 2016-6351-5 2016-6928-0	PUD No. 1 of Snohomish County Street Lights-190 Lights-200W 04/01-04/30 15728 Main St 04/07-05/07 902 164th St SE 04/06-05/07 14600 16th Ave SE 04/05-05/04 16110 1/2 29th Dr SE 04/26-05/30	05/15/2018		1,746.10 1,591.66 36.16 17.52 43.81

AGENDA ITEM #C.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	2017-5296-1	15429 1/2 Bothell Everett Hwy	04/07-05/07		18.24
	2017-8113-5	2701 155th St SE	03/31-04/30		43.83
	2018-9805-3	1700 Mill Creek Rd	03/25-04/24		99.52
	2025-2921-0	Street Lights-386 Lights-100W	04/01-04/30		1,389.60
	2025-7077-6	Street Lights-87 Lights-250W	04/01-04/30		942.21
	2026-2439-1	Street Lights-841 Lights-100W	04/01-04/30		6,021.56
	2027-6793-5	Street Lights-21 Lights-400W	04/01-04/30		312.90
	2029-0994-1	Street Lights-6 Lights-150W	04/01-04/30		28.98
	2029-2633-3	Hillside Park	03/31-04/26		14.58
	2029-5905-2	4842 SAC	04/07-05/07		67.43
	2030-2812-1	4560 SAC	04/06-05/04		44.90
	2032-5163-2	15510 Village Green Dr	03/31-04/30		16.74
	2033-8815-2	15429 Bothell Everett Hwy	04/07-05/07		24.85
	2047-1752-4	Street Lights-8 Lights-200W	04/01-04/30		47.68
	2047-1753-2	Street Lights-38 Lights-250W	04/01-04/30		285.38
	2047-1754-0	Street Lights-39 Lights-400W	04/01-04/30		441.48
	2050-8723-2	Street Lights-17 Lights-100W	04/01-04/30		52.87
	2054-9532-8	Street Lights-49 Lights-20W	04/01-04/30		17.15
	2203-1739-0	Street Lights-1 Light-240W	04/01-04/30		7.94
	2206-1241-0	15601 22nd Ct SE	03/31-04/30		20.06
	2207-6351-0	13332 44th Ave SE	04/05-05/04		53.59
	2212-9311-1	Street Lights-87 Lights-250W	04/01-04/30		5.18
			Total for Check Number 58632:	0.00	13,391.92
58633	STAND 600156-0001	Standard Ins. Company RA Life, AD&D & LTD Prem MEBT-ER Paid-May	05/15/2018		4,331.44
			Total for Check Number 58633:	0.00	4,331.44
58634	STAND2 600156-0002	Standard Ins. Company RA Survivor Prem-MEBT-ER Paid-May	05/15/2018		2,121.72
			Total for Check Number 58634:	0.00	2,121.72
58635	STARDMSV 011823-IN 011823-INa 011823-INb 011823-INc	Stardom Services Inc Semi-Annual Window Cleaning-CHN Janitorial Services-April-CHN Janitorial Services-April-CHS Semi-Annual Window Cleaning-CHS	05/15/2018		295.00 1,184.13 995.00 220.00
			Total for Check Number 58635:	0.00	2,694.13
58636	STERICYC 3004251074	Stericycle Inc Biomedical Waste Services-Monthly Fee	05/15/2018		10.36
			Total for Check Number 58636:	0.00	10.36
58637	THORBARN 79270	Thorson Barnett & McDonald, P.C. Prof Legal Services-Finance-EPCRS Review 04/	05/15/2018		476.00
			Total for Check Number 58637:	0.00	476.00
58638	TLOLLC 839489	TransUnion Risk and Alternative Background/Identity Investigations-April	05/15/2018		27.61
			Total for Check Number 58638:	0.00	27.61
58639	TRANSUN 04810801	Trans Union LLC Basic Service Monthly Fee-Credit Checks 03/26	05/15/2018		44.16

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 58639:	0.00	44.16
58640	UNWAYSNC 05/10/18	United Way of Snohomish County United Way EE for May 2018	05/15/2018		322.00
			Total for Check Number 58640:	0.00	322.00
58641	USBANK XXXXXXXX139	US Bank NA - Custody Investment Custody Charges 04/01-04/30	05/15/2018		36.00
			Total for Check Number 58641:	0.00	36.00
58642	USIC 282460	USIC Locating Services, LLC 167 NC Locates/149 Ticket Locates	05/15/2018		3,519.38
			Total for Check Number 58642:	0.00	3,519.38
58643	UULC 8040166 8040166a	Utilities Underground Location Center On Call Location Service-156 Locates On Call Location Service-156 Locates	05/15/2018		100.62 100.62
			Total for Check Number 58643:	0.00	201.24
58644	VERIZON 9805725377	Verizon Wireless Access & Usage Chgs 03/21-04/20-City Cell Ph	05/15/2018		2,143.94
			Total for Check Number 58644:	0.00	2,143.94
58645	WASTDTR JA9518 L009	Washington State Dept. of Transportation 6 CY Salt and Sand Mixed-Snow & Ice Remova	05/15/2018		262.49
			Total for Check Number 58645:	0.00	262.49
58646	WASTPAT 118007487 118007487a 118007487b	Washington State Patrol Background Checks-April Background Checks-April-C Miller Background Checks-April-G Brink	05/15/2018		60.00 20.00 20.00
			Total for Check Number 58646:	0.00	100.00
58647	WAVEDIV 05210576	WaveDivision Holdings, LLC Fiber Lease-15728 Main St-To 3000 Rockefeller	05/15/2018		657.78
			Total for Check Number 58647:	0.00	657.78
58648	WINSUPP 023800 00 023807 00 023842 00 023845 00	Winsupply Company Irrigation Supplies-Pine Meadow Irrigation Supplies-CHN Irrigation Supplies Re-Stock Irrigation Supplies Re-Stock	05/15/2018		89.59 70.04 68.83 11.27
			Total for Check Number 58648:	0.00	239.73
			Total for 5/15/2018:	0.00	162,462.36
			Report Total (66 checks):	0.00	162,462.36



Date: May 22, 2018

Payroll Check Batches		
Dated	Check Numbers	Amount
05/10/2018	ACH Automatic Deposit Checks	\$154,196.67
05/10/2018	ACH Wire- FWT & Medicare Taxes	\$25,696.68
05/10/2018	ACH Wire MEBT- Wilmington Trust	\$21,155.38
05/10/2018	ACH Wire- ICMA RC- Def. Comp	\$2,363.17
05/10/2018	ACH Wire- BAC- Flex Spending Acct	\$1,037.05
05/10/2018	ACH Wire- MCPD Guild Dues	\$2,040.00
Total		\$206,488.95

Voided Checks	
Numbers	Explanation

CLAIMS APPROVAL

We, the undersigned Finance/Audit Committee of the City of Mill Creek, recommend approval of the ACH Automatic Deposit checks and ACH Wire Transfers in the amount of \$206,488.95.

We recommend approval of the above stated amount with the following exceptions:

Councilmember

Councilmember

Finance Director

City Manager

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Statistical Summary

Statistical Summary

Company:A0W - City Of Mill Creek Service Center:0076 Pacific North West Status:Under Review
 Week#:19 Pay Date:05/10/2018 P/E Date:04/30/2018
 Qtr/Year:2/2018 Run Time/Date:13:10:06 PM EDT 05/08/2018

Taxes Debited	Federal Income Tax	19,499.32	
	Earned Income Credit Advances	0.00	
	Social Security - EE	0.00	
	Social Security - ER	0.00	
	Social Security Adj - EE	0.00	
	Medicare - EE	3,098.67	
	Medicare - ER	3,098.69	
	Medicare Adj - EE	0.00	
	Medicare Surtax - EE	0.00	
	Medicare Surtax Adj - EE	0.00	
	COBRA Premium Assistance Payments	0.00	
	Federal Unemployment Tax	0.00	
	State Income Tax	0.00	
	Non Resident State Income Tax	0.00	
	State Unemployment Insurance - EE	0.00	
	State Unemployment Insurance Adj - EE	0.00	
	State Disability Insurance - EE	0.00	
	State Disability Insurance Adj - EE	0.00	
	State Unemployment/Disability Ins - ER	0.00	
	Workers' Benefit Fund Assessment - EE	0.00	
	Workers' Benefit Fund Assessment - ER	0.00	
	Local Income Tax	0.00	
	School District Tax	0.00	
Total Taxes Debited	25,696.68		
Other Transfers	Full Service Direct Deposit Acct. No.000060104700Tran/ABA125000024	154,196.67	Total Liability
	Total Amount Debited From Your Account	179,893.35	179,893.35
Bank Debits & Other Liability	Checks	0.00	179,893.35
	Adjustments/Prepay/Voids	0.00	179,893.35
Taxes- Your Responsibility	None this payroll		179,893.35

Payment Approval Confirmation



Company: City of Mill Creek
Requester: Kottke, Sandy
Run Date: 05/09/2018 6:34:06 PM CDT

Domestic High Value (Wire)
Payment Category: Urgent/Wire

Status: Processing by Bank
Transaction Number: 1859H5824JIQ0103

Template Name: MATRIX/MEBT
Template Code: WILTRUST

Debit Account Information

Debit Bank: 125000024
Debit Account: 000060104700
Debit Account Name: Treas Checking
Debit Currency: USD

Beneficiary Details

Beneficiary Name: MATRIX TRUST COMPANY
Beneficiary Address: NA
Beneficiary City: NA
Beneficiary Postal Code: NA
Beneficiary Country: US - United States of America

Beneficiary Account: 530354845
Beneficiary Bank ID: 021000021
JPMORGAN CHASE BANK, NA
1111 POLARIS PKWY
COLUMBUS
US - United States of America

Beneficiary Email:
Beneficiary Mobile Number:

Payment Details

Credit Currency: USD
Credit Amount: 21,155.38 ✓

Value Date: 05/10/2018

Optional Information

Sender's Reference Number: CITY MILL CREEK

Beneficiary Information: City of Mill Creek n3177e

Additional Routing

Intermediary Bank ID:

Receiver Information:

Control Information

Input: sankottke
Approved: sankottke

Input Time: 05/09/2018 5:58:37 PM CDT
Time: 05/09/2018 6:33:22 PM CDT

Handwritten: CJr 5/10

Payment Approval Confirmation



Company: City of Mill Creek
Requester: Kottke, Sandy
Run Date: 05/09/2018 6:34:06 PM CDT

Domestic High Value (Wire)
Payment Category:Urgent/Wire

Status: Processing by Bank
Transaction Number: 1859H505469R0913

Template Name: ICMA 457 Plan
Template Code: ICMA

Debit Account Information

Debit Bank: 125000024
Debit Account: 000060104700
Debit Account Name: Treas Checking
Debit Currency: USD

Beneficiary Details

Beneficiary Name: ICMA RC
Beneficiary Address: P.O. Box 64553
Beneficiary City: Baltimore
Beneficiary Postal Code: 21264-4553
Beneficiary Country: US - United States of America

Beneficiary Account: 42538001
Beneficiary Bank ID: 022000046
MANUFACTURERS AND TRADERS TR C
ONE M AND T PLAZA, 15TH FL
BUFFALO
US - United States of America

Beneficiary Email:
Beneficiary Mobile Number:

Payment Details

Credit Currency: USD
Credit Amount: 2,363.17

Value Date: 05/10/2018

Optional Information

Sender's Reference Number: 302029

Beneficiary Information: City of Mill Creek 302029

Additional Routing

Intermediary Bank ID:

Receiver Information:

Control Information

Input: sankotike
Approved: sankotike

Input Time: 05/09/2018 5:51:14 PM CDT
Time: 05/09/2018 6:33:22 PM CDT

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5710

ACH Cash Pro Online
City of Mill Creek

Report Date: 05/09/2018
Report Time: 05:49:20 PM

Batch Summary Report by ID Number

Company Name:	City of Mill 01	Effective Date:	05/10/2018
ACH ID:	2911225895	Batch Sequence:	1
Application Name:	CCD Payments and Collections	Database Name:	BAC
Batch Status:	Released	Created By:	SANKOTTKE
Released By:	SANKOTTKE		

<u>Name</u>	<u>ID</u>	<u>Amount</u>	<u>D/C</u>	<u>Bank ID</u>	<u>Account #</u>	<u>Acct Type</u>	<u>Trace #</u>
BAC	BENEFIT ADMIN C	\$1,037.05	C	125108366	310005566	C	
		<u>Total Amount in Batch</u>		<u>Total Count in Batch</u>			
	Debits			\$0.00		0	
	Credits			\$1,037.05		1	
	Prenotes			\$0.00		0	
		<u>Grand Total Amount</u>		<u>Grand Total Count</u>			
	Debits			\$0.00		0	
	Credits			\$1,037.05		1	
	Prenotes			\$0.00		0	

Handwritten: 5710

Payment Approval Confirmation



Company: City of Mill Creek
Requester: Kottke, Sandy
Run Date: 05/09/2018 6:34:06 PM CDT

Domestic High Value (Wire)
Payment Category: Urgent/Wire

Status: Processing by Bank
Transaction Number: 1859H5231DZS2G21
Template Name: GUILD DUES
Template Code: GUILD

Debit Account Information

Debit Bank: 125000024
Debit Account: 000060104700
Debit Account Name: Treas Checking
Debit Currency: USD

Beneficiary Details

Beneficiary Name: Mill Creek Police Officer Guild
Beneficiary Address: PO Box 13261
Beneficiary City: Mill Creek
Beneficiary Postal Code: 98082
Beneficiary Country: US - United States of America
Beneficiary Account: 000060159001
Beneficiary Bank ID: 125000024
BANK OF AMERICA, NA
1424 164TH ST SW
LYNNWOOD
US - United States of America
Beneficiary Email:
Beneficiary Mobile Number:

Payment Details

Credit Currency: USD
Credit Amount: 2,040.00
Value Date: 05/10/2018

Optional Information

Sender's Reference Number: Police Guild
Beneficiary Information: Police Guild Dues Direct Deposit

Additional Routing

Intermediary Bank ID:
Receiver Information:

Control Information

Input: sankottke
Approved: sankottke
Input Time: 05/09/2018 5:57:09 PM CDT
Time: 05/09/2018 6:33:22 PM CDT

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5710

MAY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
		Council				
6	7	8	9	10	11	12
		Council				
13	14	15	16	17	18	19
20	21	22	23	24	25	26
		Council				
27	28	29	30	31		
JUNE						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
		Council				
10	11	12	13	14	15	16
		Council				
17	18	19	20	21	22	23
24	25	26	27	28	29	30
		Council				
JULY						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
		Council				
8	9	10	11	12	13	14
		Council				
15	16	17	18	19	20	21
22	23	24	25	26	27	28
		Council				
29	30	31	27	28	29	30

Tentative Council Meeting Agendas
Subject to change without notice

Last updated: May 17, 2018

May 22, 2018

(Agenda Summary due May 8)

- Sweetwater Ranch Design Contract Amendment
- Executive Session - Potential Litigation

June 5, 2018

(Agenda Summary due May 22)

- Check Presentation: AWC Scholarship Nominee
- Milestone Anniversaries
- YAB Recognition

June 12, 2018

(Agenda Summary due May 29)

- Long term planning impacts from Paine Field commercial flights.
- Work Session:
 - HR Policies - Chapter 6 (Leave)

June 26, 2018

(Agenda Summary due June 12)

- Presentation: Sports Tourism Feasibility Study
- Tourism Bureau Annual Report
- Presentation: EGUV Development Agreement

July 3, 2018

(Agenda Summary due June 19)

- Code Revision - Repeal of Board of Appeals/Adjustment
- Administrative approval of long plats

AUGUST						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7 Council	8	9	10	11
12	13	14 Council	15	16	17	18
19	20	21	22	23	24	25
26	27	28 Council	29	30	31	

SEPTEMBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4 Council	5	6	7	8
9	10	11 Council	12	13	14	15
16	17	18	19	20	21	22
23	24 ³⁰	25 Council	26	27	28	29

OCTOBER						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1	2 Council	3	4	5	6
7	8	9 Council	10	11	12	13
14	15	16	17	18	19	20
21	22	23 Council	24	25	26	27
28	29 ³⁰	30	31			

Work in Progress – Upcoming Agenda Items

- Personnel Policies and Procedures
- Budget Calendar
 - CIP Policies
 - Financial Policies
- Party in the Parks
- WRIA 8 ILA
- Beaver Management Plan
- Exploration Park
 - Bid Award
 - Schedule
 - Communications Plan
 - Snohomish County ILA
- Freedom Field
 - Design Consultant Contract
 - RCO Grant
 - Snohomish County Grant

Possible Work Session Topics for Discussion

- Parking Codes
- Business signs
- MCCA storm water discussions
- Sports Fields
- Repair Issues
- Utility Project Management
- Review of Criminal Justice Costs/Alternatives
- Status update on County’s SHR project
- 128th St as an ST3 Station
- Issues re: no parking on sidewalks
- Development Projects in Progress
- Hotel/Motel Theater Tax
- Resort Fees
- Partnerships with Everett School District
- Development code change to allow redevelopment along Mill Creek Blvd/North Creek
- Council Chambers Configuration
- Adoption of business license ordinance – deadline 1/1/19